



chromebook

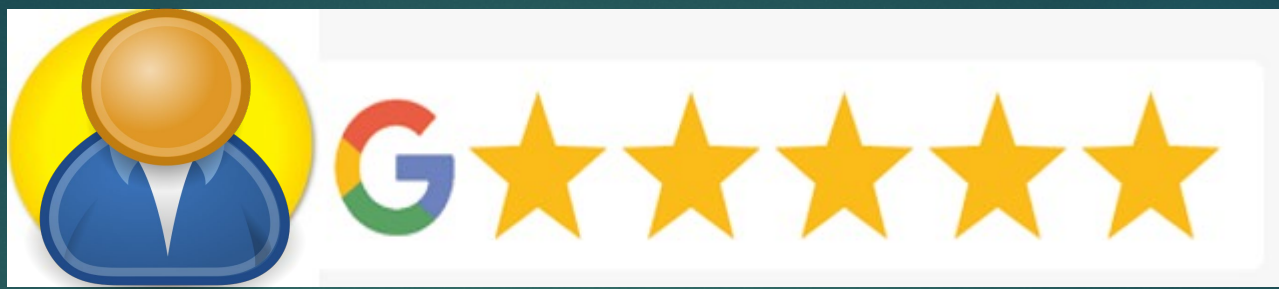
Operation Guide

PRESENTED BY:

CYPRESS COLLEGE



Cypress College



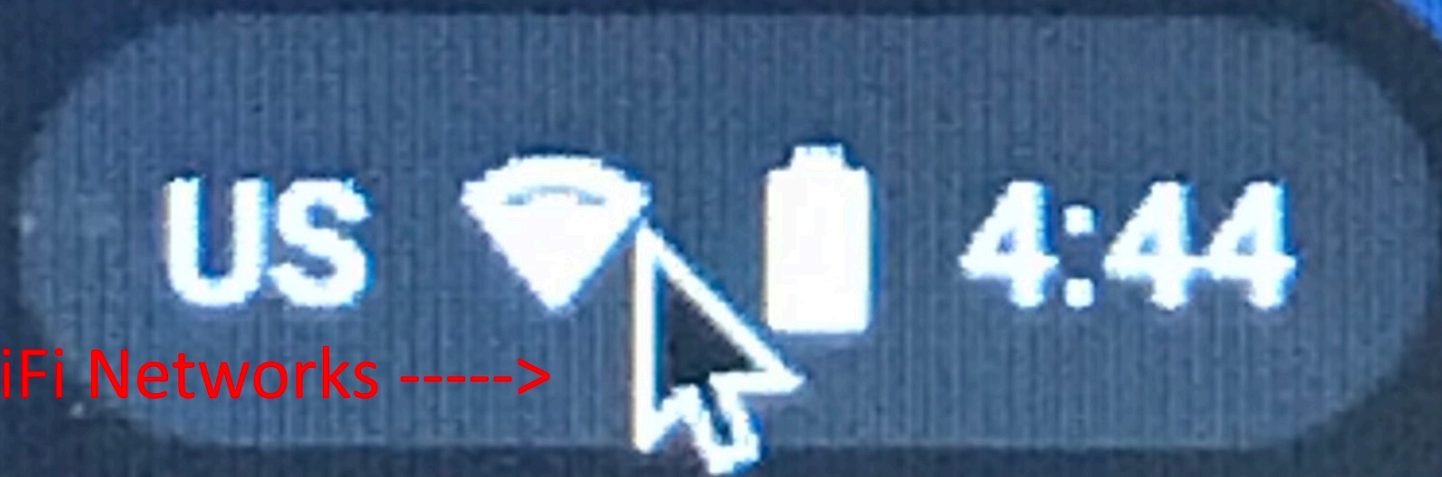
Topics

- ▶ Connecting to WIFI
- ▶ Sign In Process
- ▶ Cypress Applications
- ▶ Google Agreement
- ▶ Using personal G-Suite Apps (G-mail, Drive, Docs, etc.)
- ▶ Adding additional Apps
- ▶ Zoom App

Connecting To WiFi

STEP 1 of 3

First go to the bottom right corner of the screen to the WiFi indicator, then tap on it for the next step:



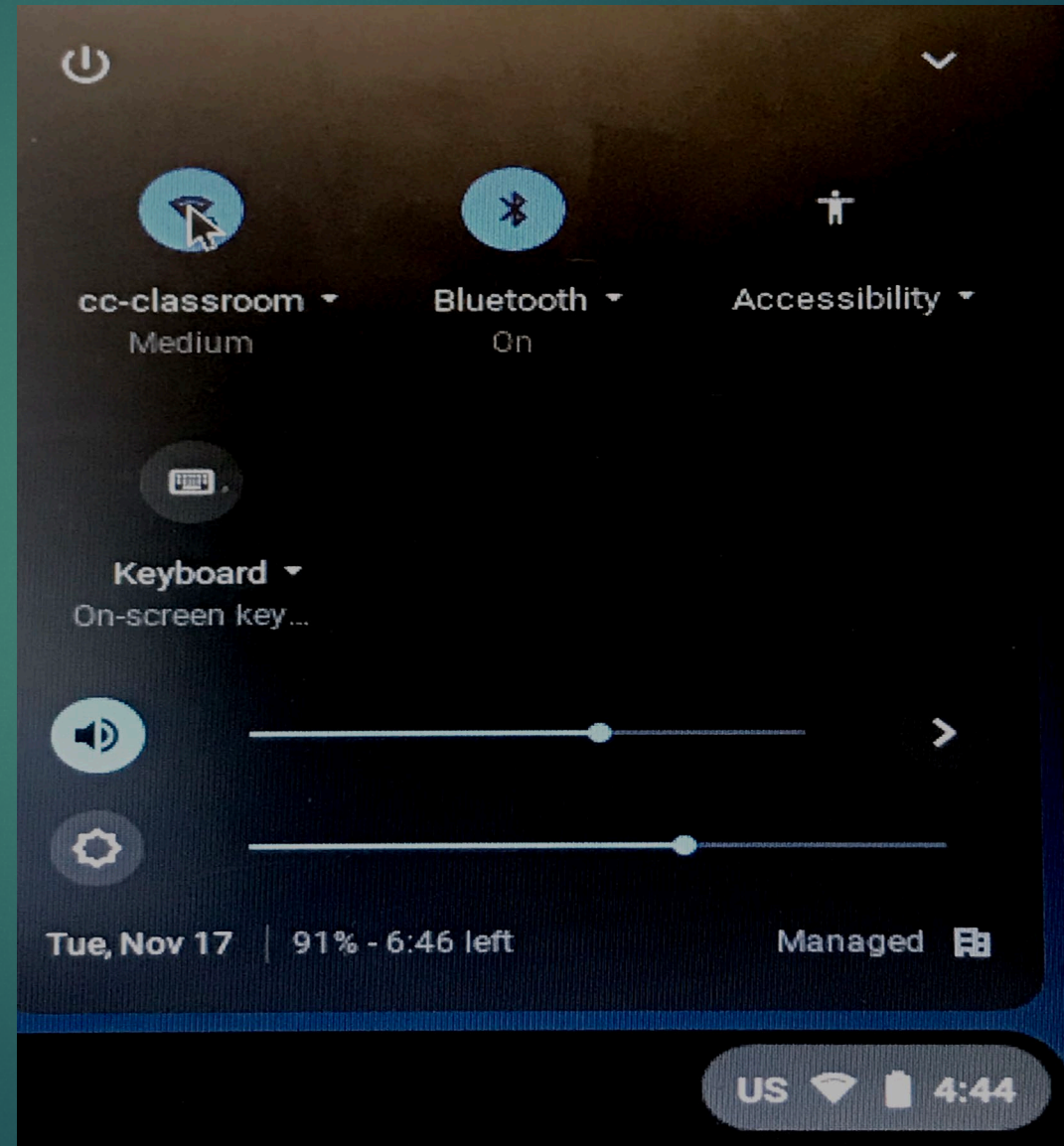
Bottom Right Corner To Choose WiFi Networks ----->

**PLEASE NOTE THAT WIFI IS
AUTOMATICLY CONFIGURED
WHILE ON CAMPUS**

Connecting To WiFi

STEP 2 of 3

This menu should pop up, from there you can select on the WiFi icon to choose from the list of available networks.

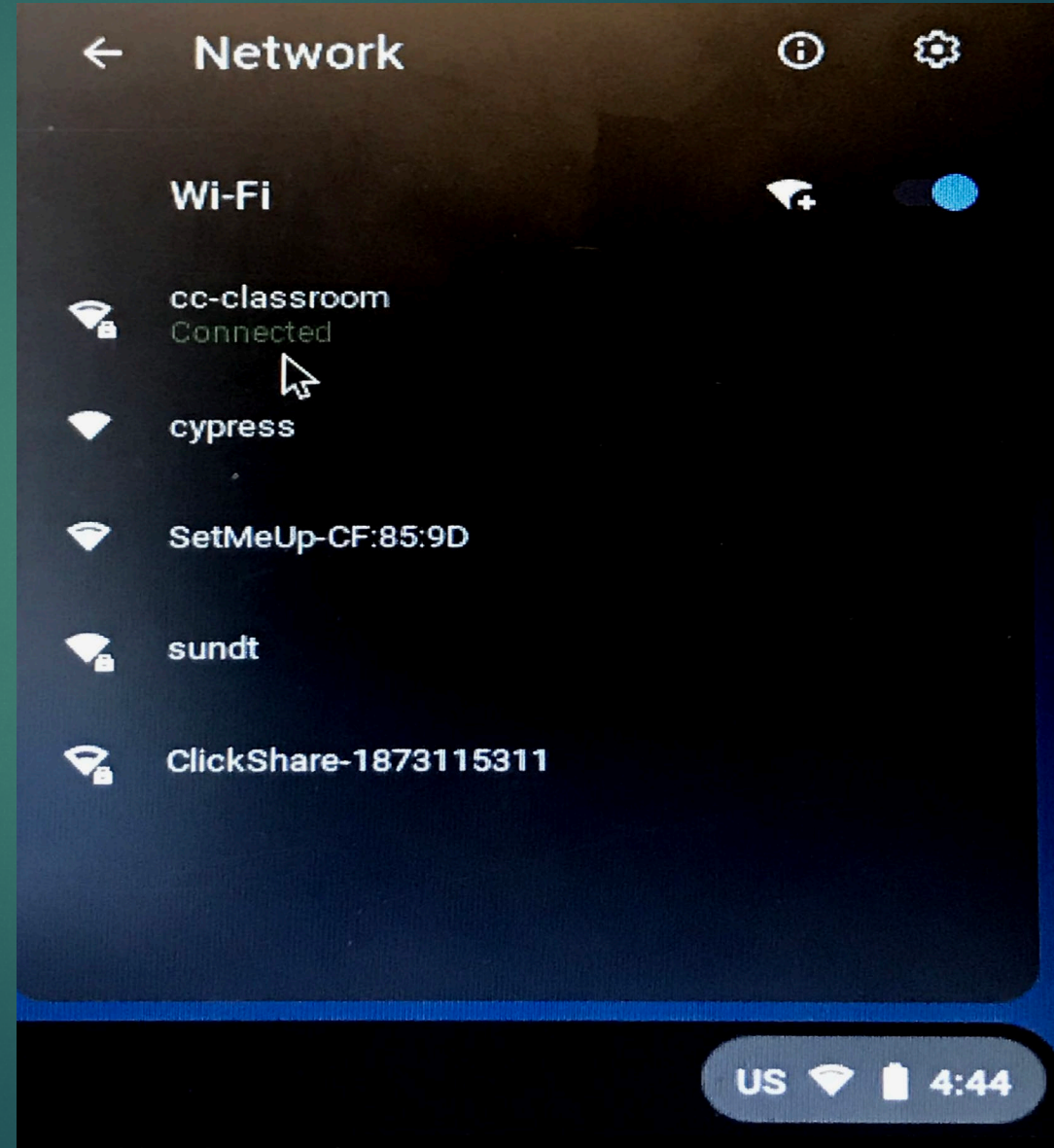


Connecting To WiFi

STEP 3 of 3

After you choose your network you will be prompted to type in the security settings.

Please note sometimes it may take a moment to establish WiFi link so be patient, if the password or security settings do not match then you will have to troubleshoot this with the WiFi provider.



Signing to Chromebook Username

Sign in with your Student ID@cypresscollege.edu



Sign in

to continue to Outlook

00001111@cypresscollege.edu <---Example
user@cypresscollege.edu

[Can't access your account?](#)

[Sign in with a security key](#) ⓘ

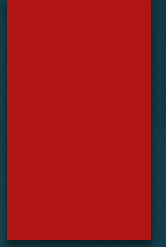
Back

Next

This system is for the use of Cypress College Faculty and Staff only. Misuse or attempted access will be reported and prosecuted accordingly. If you have any questions, please contact Help Desk at 714-484-7157.

Signing in to Chromebook

Enter Password



Enter the same password used for My Gateway



←00000000@cypresscollege.edu

Enter password

.....

[Forgot my password](#)

Sign in

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Sign in to Chromebook

Sign In Preference

For this section you can choose what works better for your needs.



@cypresscollege.edu

Stay signed in?

Do this to reduce the number of times you are asked to sign in.

☐ Don't show this again

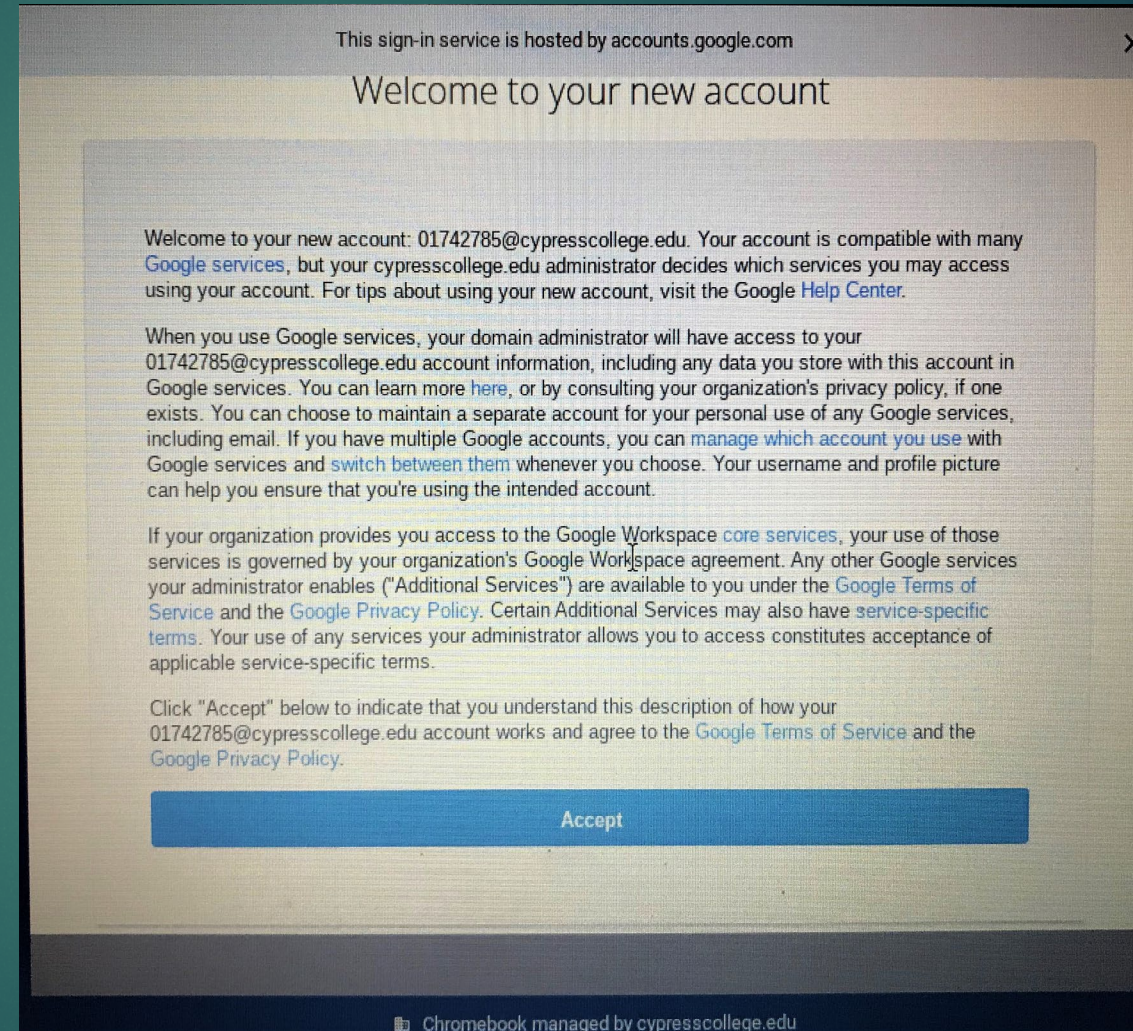
No

Yes

This system is for the use of Cypress College Faculty and Staff only. Misuse or attempted access will be reported and prosecuted accordingly. If you have any questions, please contact Help Desk at 714-484-7157.

Google Agreement

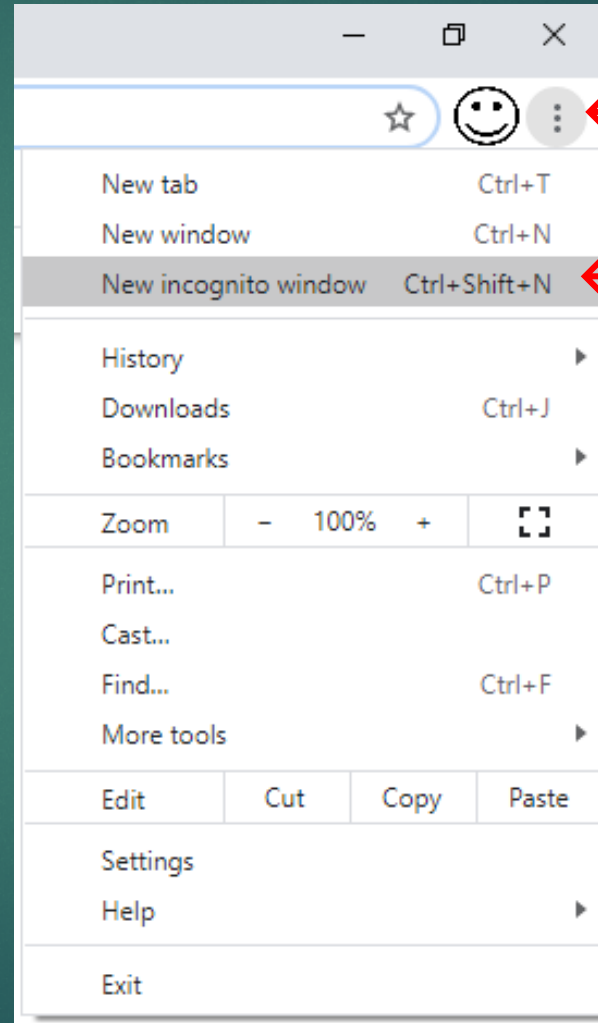
The agreement window may pop up from time to time and have revised terms. This is a sample in case you do see it



Sign in to Personal Google Account For G-Mail & Google Apps 1 of 5

Go to the top three vertical dots and highlight
New Incognito window or press Ctrl+Shift+N

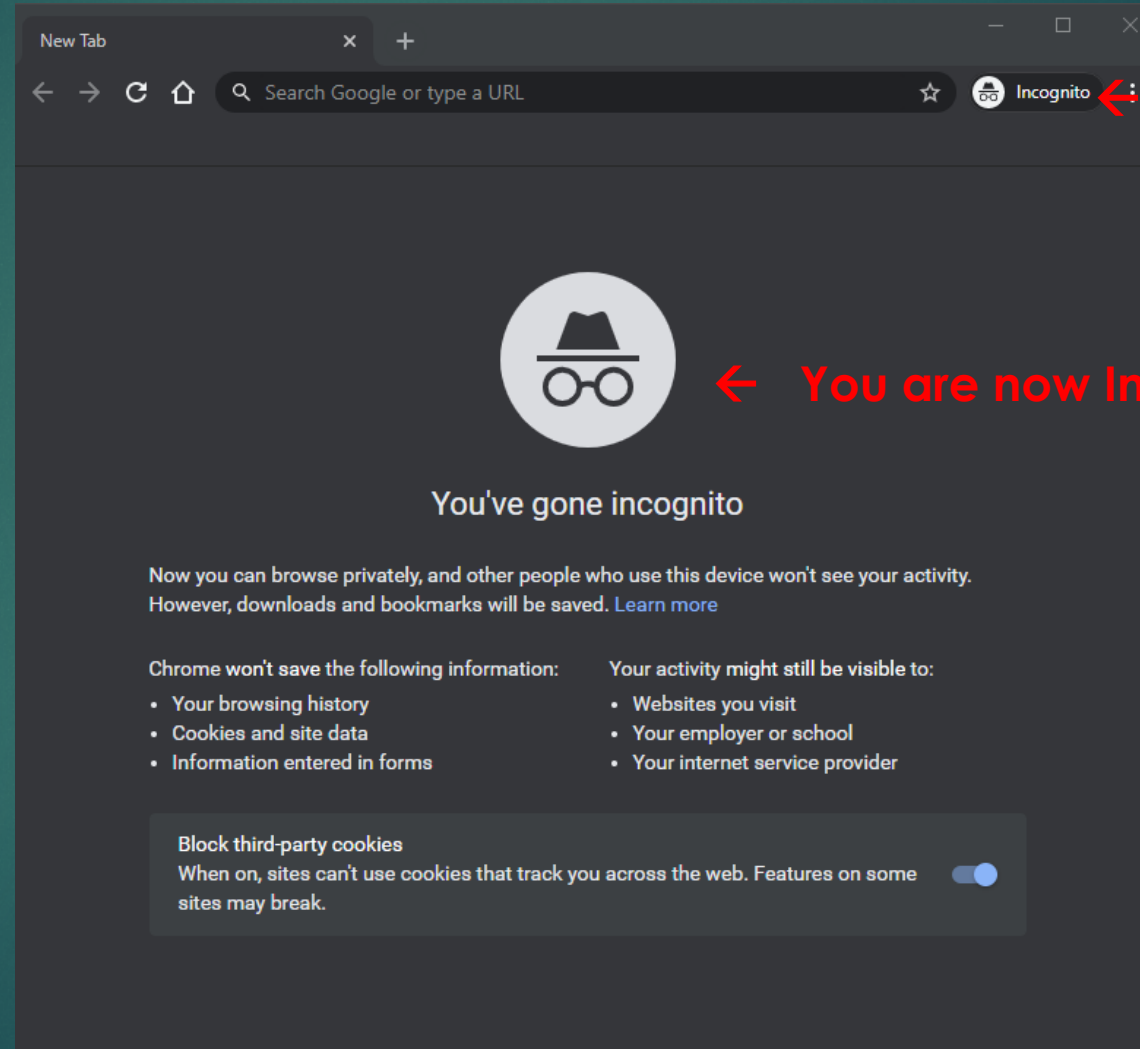
*** Please note any app icons on the
Chromebook launcher will not work,
you must use your personal Google
account items from the incognito
mode.**



Go Here First

Incognito Window

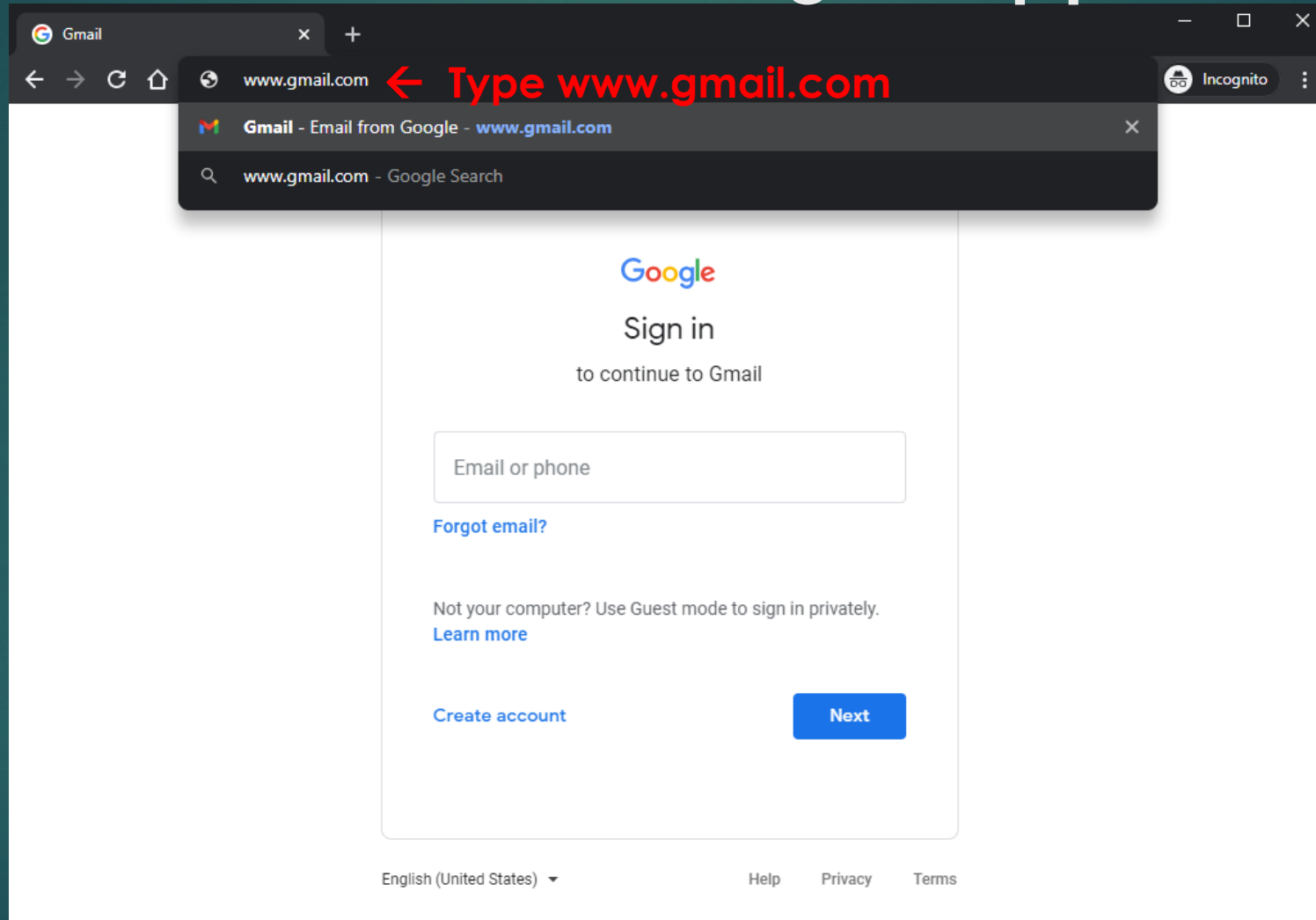
Sign in to Personal Google Account For G-Mail & Google Apps 2 of 5



← You will see this icon

← You are now Incognito

Sign in to Personal Google Account For G-Mail & Google Apps 3 of 5



The screenshot shows a web browser window with the Gmail sign-in page. The browser's address bar displays 'www.gmail.com' with a red arrow pointing to it and the text 'Type www.gmail.com'. Below the address bar, a dropdown menu shows search suggestions for 'www.gmail.com'. The main content area features the Google logo, the text 'Sign in to continue to Gmail', and a text input field labeled 'Email or phone'. Below the input field are links for 'Forgot email?', 'Not your computer? Use Guest mode to sign in privately. Learn more', and 'Create account'. A blue 'Next' button is positioned to the right of the 'Create account' link. At the bottom of the page, there are links for 'English (United States)', 'Help', 'Privacy', and 'Terms'.

Gmail

www.gmail.com ← Type www.gmail.com

Gmail - Email from Google - www.gmail.com

www.gmail.com - Google Search

Google

Sign in
to continue to Gmail

Email or phone

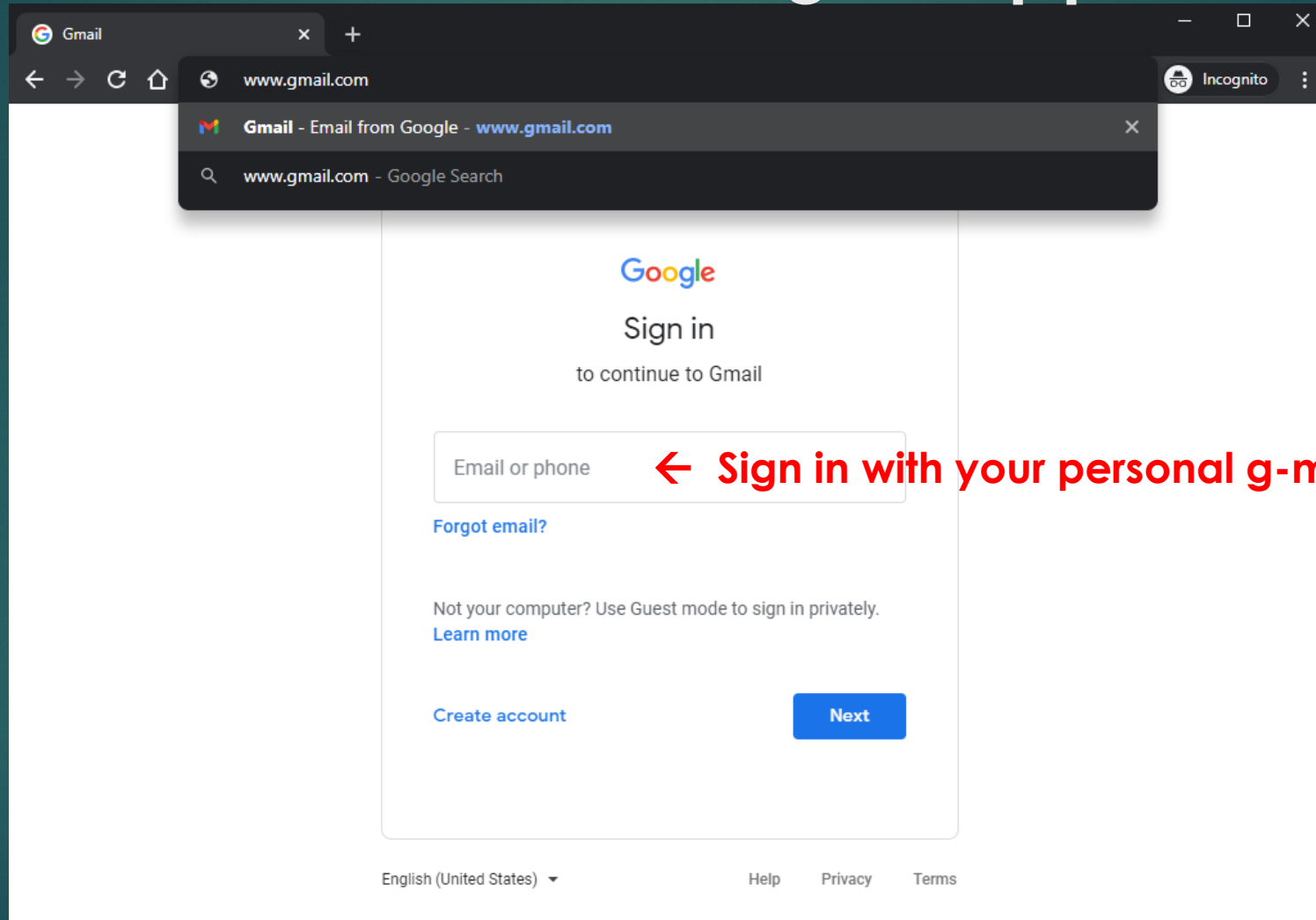
[Forgot email?](#)

Not your computer? Use Guest mode to sign in privately.
[Learn more](#)

[Create account](#) [Next](#)

English (United States) Help Privacy Terms

Sign in to Personal Google Account For G-Mail & Google Apps 4 of 5



The screenshot shows a web browser window in Incognito mode with the URL www.gmail.com. The browser's address bar and tab bar are visible at the top. The main content area displays the Google logo, followed by the text "Sign in to continue to Gmail". Below this is a text input field labeled "Email or phone". To the right of this field, a red arrow points to the text "Sign in with your personal g-mail account". Below the input field are links for "Forgot email?", "Not your computer? Use Guest mode to sign in privately. Learn more", and "Create account". A blue "Next" button is positioned to the right of the "Create account" link. At the bottom of the page, there is a language selector set to "English (United States)" and links for "Help", "Privacy", and "Terms".

Google

Sign in
to continue to Gmail

Email or phone

← Sign in with your personal g-mail account

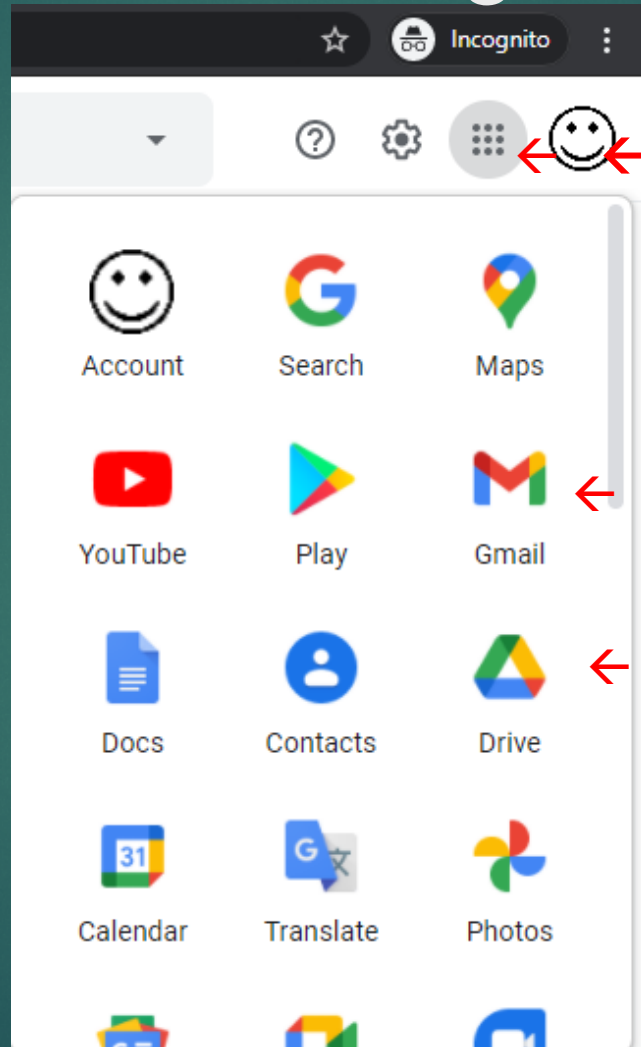
[Forgot email?](#)

Not your computer? Use Guest mode to sign in privately.
[Learn more](#)

[Create account](#) [Next](#)

English (United States) [Help](#) [Privacy](#) [Terms](#)

Sign in to Personal Google Account For G-Mail & Google Apps 5 of 5



Select this icon and the G-Apps list will be available such as Drive, Docs, etc.

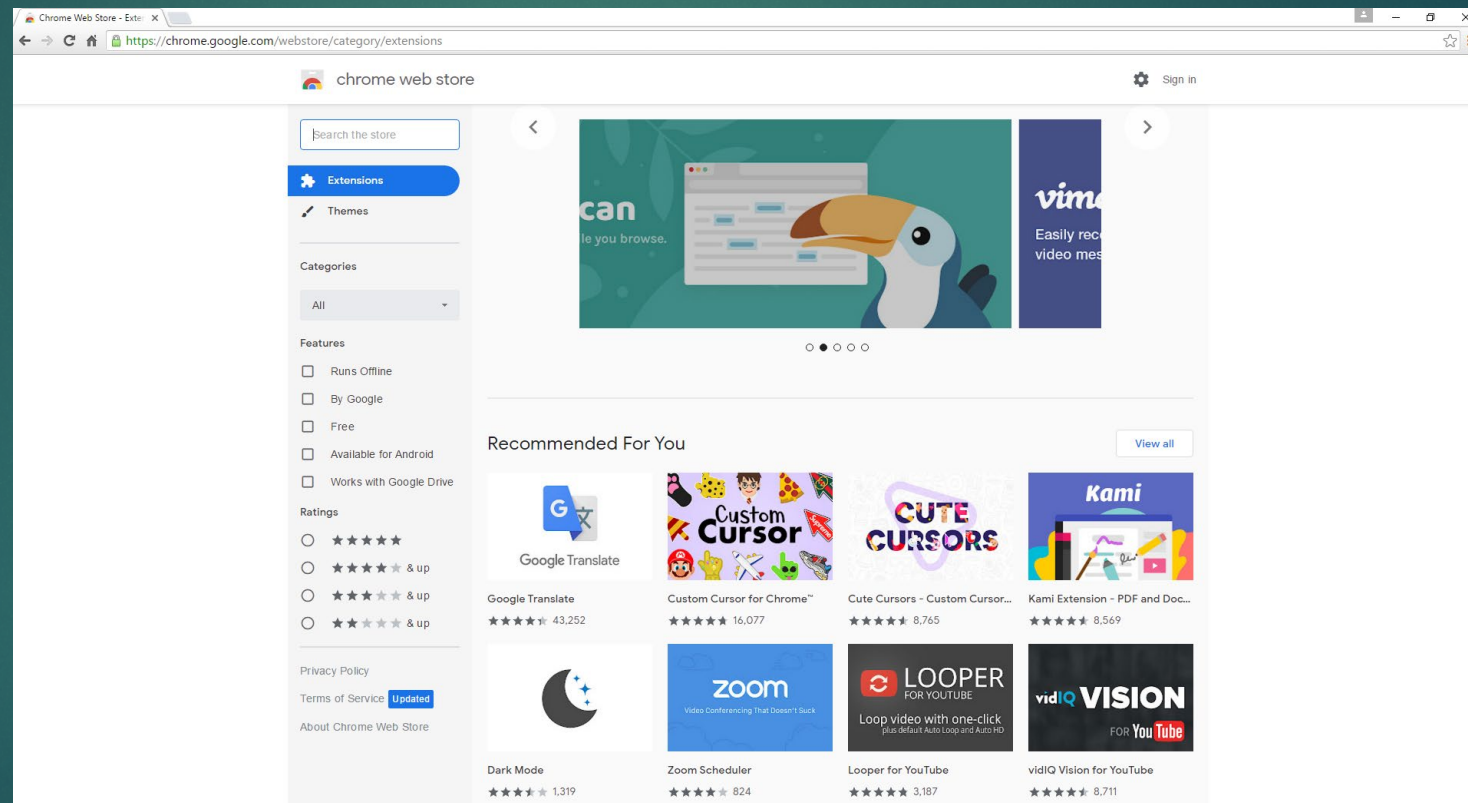
G-Mail

Drive

* Please note any app icons on the Chromebook launcher will not work, you must use your personal Google account items from the incognito mode.

Additional Apps & Extensions

Please note you may use non paid apps from the Chrome Web Store, however they may not work in the incognito mode, we do apologize for this limitation.





Zoom App

- ▶ Zoom is provided on the Chromebook, if you do not see the icon you can search for it and pin to the Chrome Launcher

You can find apps by pressing on the Circle →



ZOOM ICON →





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